

How to Resolve Ethical Dilemmas in the Office

Tuesday, April 4, 2006; 8:30-4:00
at California State University, Sacramento

or

Thursday, April 6, 2006; 8:30-4:00
at California State University, Northridge or
vicinity

**Do you
have
what it
takes?**
For
support
staff only

The topic of ethics in business—or more specifically, the lack thereof—has been in the media a lot these past few years. News about insider trading, the use of deceptive sales figures to boost stock prices, and less-than-completely-honest accounting practices emanating from corporate executive suites have made major headlines all across America. What's happening here? Is the line between right and wrong that difficult to discern? Apparently so...which is why this workshop on resolving ethical dilemmas in the workplace is so vitally important.

This is a subject you can't afford to ignore. Guided by Nan DeMars, author of the book *You Want Me to Do What?*, you will start off by examining the whole issue of accountability and what it means to make judgment calls about "doing the right thing." Using an "ethics audit" tool, you'll examine your own attitudes about ethical dilemmas, and discuss the stages of moral development as they relate to your personal experiences.

You'll take a serious look at issues of judgment, loyalty, harassment, and confidentiality, touching first on what's



happening in the workplace on a broad scale, then narrowing the discussion down to real-world situations that directly impact employees and supervisors.

Before the day is over, you'll have examined everything from Internet safety, and security leaks to judgment calls about "doing the right thing." In the end, you'll know the benefits of maintaining an ethical office, plus 22 "Golden Keys" for achieving one.

Today's workplace is a minefield of ethical conundrums. If you want to wend your way through it safely, you can't afford to miss this workshop!

Instructor: **Nan DeMars**

Fee: **\$179***

Hosting campus courtesy fee for CSU Sacramento and CSU Northridge: **\$149**

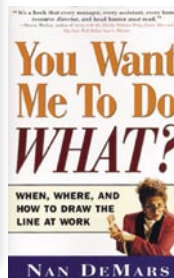
Campus contact: **Kim Harrington (Sacramento), Laurie Walton (Northridge)**

Registration: **www.TheSource.calstate.edu**

**Are you eligible for a discount for registering early? Check the website.*

You'll

- *Debate the difference between moral and ethical dilemmas*
- *Examine the "it depends" theory*
- *Determine your own ethical priority compass*
- *Explore the limits of loyalty*
- *Take a look at Internet and e-mail safety*
- *Discuss the pros and cons of workplace romance*
- *Probe the challenges of confidentiality and information sharing*



Bonus!

Receive this book
when you attend.